PHYSICAL ADDRESS

100 Templeton Cemetery Rd. Paso Robles, CA 93446 Tel/Fax: (805) 434-3314

MAILING ADDRESS

P.O. Box 365 Templeton, CA 93465



BOARD OF TRUSTEES

Richard Dusi Ellen Castellanos Beverly Rillo

MANAGER Sandy Cowell

Approved 1/18/2024

The Templeton Cemetery District Board of Trustees held their regular meeting on Thursday November 13, 2023, at 4:00 pm. at the Templeton Cemetery office located at 100 Templeton Cemetery Road, Paso Robles, Ca.. 93446.

Present: Cemetery Board of Trustees: Ellen Castellanos and Beverly Rillo. Absent: Rick Dusi.

Also in attendance: Sandy Cowell-Manager.

Public Comment: None

<u>Consent Agenda</u>: The Trustees reviewed the October 19, 2023 Board Minutes. As there were no comments on the minutes, Castellanos made a motion to accept the October 19, 2023 minutes as presented. Rillo second the motion. Ayes: Castellanos and Rillo. Noes: None. Absent: Dusi.

Staff Report for November 2023

Gopher Abatement is continuous

5 trees trimmed with one removal - \$5800.00 to C^C /Tree service

Received an inquiry regarding the possible sale of the cemetery's unused property.

MidState SWR has now changed to Waste Management

Total interments for October 0 Interments 2 Cremains

Total monies received in October to date \$ 3,650.00 Total monies received to date \$ 19,630.00

Business:

- 1. <u>The October 2023 Financials</u>: The October Financials were reviewed by the Trustees. There being no inquiries, Rillo made a motion to approve the October 2023 Financials as presented. Castellanos seconded the motion. Ayes: Rillo and Castellanos. Noes: None. Absent Dusi.
- **2.** TCD Revised 2023-24 Fiscal Year Budget: Cowell provided up to date changes to the 2023 -24 Budget showing how the disbursements were made. Maintenance, Materials, Office Expense and Utilities were increased along with Capital Outlay from the funds approved in September. The Reserve Designation was \$48,322.00. This was a Discussion Only item.
- 3. PJD Landscape Contract Termination: Cowell informed the Trustees that another company was purchasing PJD Landscape accounts and was ready to proceed with service to the Templeton Cemetery District. PJD never made contact with TCD regarding this change. Communication was made to Cut and Clean informing them that they would be required to submit a proposal to the Board for consideration and approval for their scope of work to be performed. They opted out. A letter was sent to PJD informing them that they had

- violated their contract for lack of informing TCD on the change of ownership for landscape services with TCD resulting in the termination of said contract. No further action was needed.
- **4.** Landscape Proposals will be reviewed: The Trustees reviewed two proposals: 1) Luis G Gardening and 2) Mother Earth Landscapes. Both proposals were reviewed and discussed. The Trustees gave consideration to Luis G Gardening. Rillo made a motion to accept the proposal from Luis G Gardening, to provide the TCD landscaping services for a monthly fee of \$2825.00. The motion was seconded by Castellanos. Ayes: Castellanos and Rillo. Noes: None Absent: Dusi.
- 5. <u>Trustee Comments</u>: There was consensus that the December meeting would be cancelled due to the holidays.

The meeting was adjourned at 4:45 pm.

The next meeting will be held on January 18, 2024.

Respectfully submitted by Sandy Cowell