

PHYSICAL ADDRESS
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BOARD OF TRUSTEES
Richard Dusi
Ellen Castellanos
Beverly Rillo

MANAGER
Sandy Cowell

Approved 6/19/2025

The Templeton Cemetery District Board of Trustees held their regular meeting on Thursday May 15, 2025 at 4:00 pm. at the Templeton Cemetery office located at 100 Templeton Cemetery Road, Paso Robles, Ca..93446.

Present: Cemetery Board of Trustees: Beverly Rillo and Rick Dusi. Absent: Ellen Castellanos
Also in attendance: Sandy Cowell-Manager

Public Comment: None

Consent Agenda : The April 17, 2025 Minutes were reviewed with no objections. Dusi made a motion to accept the minutes as written and the motion was seconded by Rillo.

Ayes: Dusi and Rillo Noes: None, Absent: Castellanos

Staff Report for May 2025

Gopher Abatement continuous, more activity in the dry area.
Continuous landscaping preparations are underway for the Memorial Day Service.
Weed abatement is almost completed
Concrete work is underway at the columbarium for additional bench installations
The water leak is still un-detectable
A lot of interest in Niche purchasing
TCD has received the new military flags.

Total Interments for May	0 Interment 0 Cremains
Total Monies received in May to date	\$ 2,400 (two memorial benches)
Total Monies received to date	\$72,130.00

Business

1. **April 2025 Financials:** The Trustees were presented with the monthly breakdown and provided the updated Budget. There being no objections, Rillo made a motion to accept the April 2025 Financials as presented. The motion was seconded by Dusi. Ayes: Rillo and Dusi. Noes: None Absent: Castellanos.
2. **2023-24 Audit Draft:** The Trustees reviewed the proposed audit draft for 2024. After their review and having no concerns, Dusi made a motion to accept the proposed 2024 Audit prepared by Moss, Levy and Hartzheim, LLP. The motion was seconded by Rillo Ayes: Rillo and Dusi. Noes: None. Absent: Castellanos. Cowell will now forward copies to SLO County and LAFCO.
3. **TCD 2025/26 Fiscal Year Budget:** Cowell presented the Trustees with a Draft Budget for their further and final review. They felt the proposed budget was acceptable and Dusi made a motion to approve the 2025-26 Annual Budget. The motion was seconded by Rillo. Ayes: Rillo and Dusi. Noes: None. Absent: Castellanos. The approved 2025-26 Budget will be sent to the SLO County Auditor.

4. Amendment to Neal's Tractor Work Contract: The Trustees discussed and gave consideration to the special circumstances when Neal would require additional assistance to complete a specific project. Dusi made a motion that if and when these special circumstances arise and with respect to sections 6,7,8 & 12 of Neals contract, that the additional assistance must be approved by the chairperson prior to the start of said project. The motion was seconded by Rillo. Ayes: Rillo and Dusi. Noes: None. Absent: Castellanos
5. Archway Proposal for the Entrance into the New Dry Section: As Mr. Montenegro has now become unavailable, he provided all the information previously discussed with Cowell to DMS Welding. Damon Shannon, DMS Welding was unable to provide Cowell his quote prior to this scheduled meeting resulting in the tabling of this agenda item until the June meeting. No action was taken.
6. Trustee Comments: There were none at this time.

The meeting was adjourned at 4:30 pm.

The next scheduled meeting will be held on June 19, 2025.

Respectfully submitted by Sandy Cowell