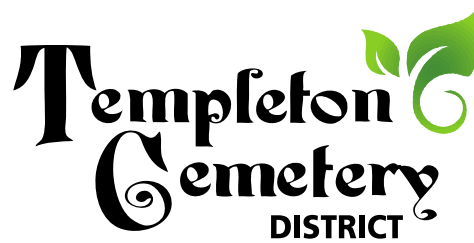


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BOARD OF TRUSTEES

*Richard Dusi
Nicholas Leon
Beverly Rillo*

MANAGER
Sandy Cowell

Approved 6/18/2020

The Templeton Cemetery District Board of Trustees held their regular meeting on Thursday May 21, 2020 at 4:00 pm, at the Templeton Cemetery office located at 100 Templeton Cemetery Road, Paso Robles, Ca 93446.

Present: Cemetery Board of Trustees – Rick Dusi Nick Leon and Beverly Rillo, Absent: None.
Also in attendance: Sandy Cowell-Manager.

Public Comment: None at this time.

Consent Agenda: Dusi made a motion to accept the Apr8l 16th, 2020 Minutes as written. Rillo seconded the motion. Ayes: Rillo , Leon and Dusi. Noes: None. Absent: None.

Staff Report for May 2020 to date:

Gopher Abatement is continuous.

Weed abatement in New Dry Section has been completed.

| | | |
|--------------------------------------|--------------|-------------------|
| Interments for April 2020 to date | 1 Interments | 1 Inurnments |
| Total monies received for April 2020 | \$1,250.00 | Total \$33,025.00 |
| Interments for May 2020 | 2 Interment | 1 Inurnment |
| Total monies received for May 2020 | \$10,400.00 | Total \$43,425.00 |

Business:

1. April 2020 Financials: The Trustees reviewed the financials with Rillo making a motion to approve the April 2020 Financials as presented. The motion was seconded by Leon. Ayes: Rillo, Leon and Dusi. Noes: None. Absent: None.
2. Craig Cox request to sell back Plots D43 & 50 to TCD: The Trustees were presented with Mr. Cox's request to sell back Plots D43 & 50. Certificate #940 showed that the two plots were for a purchase price of \$385.00 each. Also paid were two Endowment fees, each were \$75.00. Per the TCD Rules and Regulations, the Endowments are not refundable. There was discussion from Leon regarding the endowment not being refunded. Dusi and Rillo approved the re-purchase of plots D43 & 50 at \$385.00 each totaling \$770.00. The motion for approval was made by Dusi and seconded by Rillo. Ayes: Rillo and Dusi. Noes: Leon. Absent: None.
3. Budget Adjustment Transfer: The Trustees considered their option of transferring \$10,000.00 from Contingencies to Capital Outlay-Structures for a scope of work to be completed within a specific time frame prior to June 30, 2020. A brief discussion was held with Leon making a motion for approval of the transfer of \$10,000.00 from Contingencies to Capital Outlay – Structures. The motion was seconded by Dusi. Ayes: Rillo, Leon and Dusi. Noes: None. Absent: None.
4. Re-paving/sealing the TCD Cemetery Roadways by Viborg Sand and Gravel: The Trustees reviewed their Purchasing Policy and found that they were able to procure the work from Viborg Sand and Gravel to perform a scope of work which entails the re-paving and sealing of the roadway around the Columbarium through to the exit on Templeton Cemetery Road. The expenditure for this scope of work is \$26,810.00. The funding would be utilized form Capital

Outlay – Structures for cemetery improvements. Meeting no objections, Leon made a motion to obtain the services from Viborg Sand and Gravel to re-pave and seal the roadway around the Columbarium through to the exit on Templeton Cemetery Road for a fee of \$26,810.00 utilizing the funds from Capital Outlay. The motion was seconded by Dusi. Ayes: Rillo, Leon and Dusi. Noes: None. Absent: None.

5. Approve the Proposed TCD 2020-2021 Budget: The Trustees reviewed the updated changes to the proposed budget. It was recommended that any future adjustments, to the positive, would be dedicated to Contingencies. As all were in agreement with the final proposal, Dusi made the motion to approve the 2020-2021 TCD Fiscal Year Budget as presented. The motion was seconded by Rillo. Ayes: Rillo, Leon and Dusi. Noes: None. Absent: None.
6. Proposed Interment Increase, Noticing, Public Hearing and Adoption: The Trustees reviewed the updated changes to the Interment Fee Schedule. With agreement to all changes and additions (Exhumation and the Memorial Walls) , Rillo made a motion to Notice the New Interment Fee Schedule (three times) with the Public Hearing Date to be June 18th, 2020 followed by Adoption. Once adopted, the New Fee Schedule would then go into effect August 17, 2020.
7. Trustee Comments: None.

The next scheduled meeting will be held on June 18th, 2020
The meeting was adjourned at 5:15pm.

Respectfully submitted,

Sandy Cowell - Manager

